

**Information Network of Kansas
Board Meeting
June 4, 2009**

The June 4, 2009 meeting was held at the KDOT Office, 700 SW Harrison, 2nd Floor, Topeka, KS 66603. At 10:02 a.m. Chairman Dunham called the meeting to order.

The following Board members and proxy were present: Stan Ahlerich, Amy Blankenbiller Gary Centlivre, Cynthia Dunham, Duncan Friend, Joe Hennes, David King, Kathy Sachs, Joan Wagnon, and Dan Yunk. Others present were: Jim Hollingsworth, INK Executive Director; Phil Elwood, INK General Counsel; Lisa Counts, Shane Myers, DiAnna Wages, Michael Cook, and Wayne Dirks, Kansas Information Consortium (KIC); Dan Korber, Kansas, Inc.

Chairman's Report – Introduction of New Member – Joe Hennes, DISC Director

Dunham introduced Hennes as the new Board member representing DISC. Hennes provided a brief overview of his background.

At 10:03 a.m. Wagnon joined the meeting.

Consent Agenda

Dunham referred to the Consent Agenda for June 4, 2009. The following items were on the Consent Agenda:

- May 2009 INK Board Minutes
- Month Ending April 2009 Financials
- Executive Director Report
 - Memorandum of Understanding Approval: Historical Society – KEEPS Grant
- Network Manager Report
 - Contract Approval – KS Board of Pharmacy: Electronic licensing, fee change

Dunham noted the intent of the Consent Agenda was to provide more time for the Board to discuss pertinent issues. Dunham noted initial concern with the Financial Report being on the Consent Agenda on a regular basis.

Wagnon requested clarification regarding the Network Manager Report, specifically within the application deployment, development and project change request information. Counts provided clarification regarding this issue, noting a Working Committee had been formed to provide greater clarification on the project management and support issues, and ultimately the information provided in the report would be modified to reflect the Committee's recommendations.

A motion was made by Wagnon to approve the Consent Agenda for the June 4, 2009 Board Meeting, noting the importance of occasionally removing items including as the Network Manager Report from the Consent Agenda to discuss pertinent issues such as the information on application deployment, development and project change requests. Seconded by King. Motion carried.

Hennes requested clarification regarding variances within the Financial Report. Hollingsworth and Wagnon noted any issues within the report would be brought to the full Board's attention.

Ahlerich noted concern with the Financial Report being regularly included in the Consent Agenda, and recommended the Board provide an in-depth, quarterly financial report outside of the Consent Agenda.

Yunk noted quarterly financial reports would be appropriate and recommended moving financial reports to the end of the meeting when more pertinent issues were on the agenda to discuss.

Dunham requested action from the Board regarding the INK financial reports.

A motion was made by Blankenbiller to provide INK Financial Reports on a quarterly basis and move the report to the end of the meeting when more pertinent issues were on the agenda to discuss. Seconded by Sachs. Motion carried.

Sachs referred back to the Working Committee, noting it had recently met for the first time and was working towards addressing project management and support issues. Centlivre noted the Committee would report to the Board at the next meeting, but a final product may be 60 days off.

Executive Session – Consultations on Personnel Matters: Executive Director Annual Review

Executive Session – At 10:24 a.m. Wagon moved that the open meeting of the Information Network of Kansas be recessed for a closed, executive meeting pursuant to Joint Rule 5 of the Joint Rules of the Senate and House of Representatives and subsection (b) (13) of KSA 2000 Supp. 75-4319, as amended by Section 2 of Chapter 190 of the 2001 Session Laws of Kansas, for the purpose of personnel matters of non-elected personnel. No binding action shall be taken during closed or executive recesses and that the Information Network of Kansas resume the open meeting in this room, 2nd Floor of the KDOT offices at 11:24 a.m., and that this motion, if adopted, be recorded in the minutes of the Information Network of Kansas and be maintained as a part of the permanent records of the Board. Seconded by Yunk. Dunham requested the INK Counsel remain present for Executive Session. Motion carried.

At approximately 11:24 a.m. the Executive Session ended.

Executive Session – At 11:25 a.m. Wagon moved that the open meeting of the Information Network of Kansas be recessed for a closed, executive meeting pursuant to Joint Rule 5 of the Joint Rules of the Senate and House of Representatives and subsection (b) (13) of KSA 2000 Supp. 75-4319, as amended by Section 2 of Chapter 190 of the 2001 Session Laws of Kansas, for the purpose of personnel matters of non-elected personnel. No binding action shall be taken during closed or executive recesses and that the Information Network of Kansas resume the open meeting in this room, 2nd Floor of the KDOT offices at 11:53 a.m., and that this motion, if adopted, be recorded in the minutes of the Information Network of Kansas and be maintained as a part of the permanent records of the Board. Seconded by Yunk. Dunham requested the INK Executive Director and INK Counsel remain present for Executive Session. Motion carried.

Approximately 11:53 a.m. Executive Session ended.

A motion was made by Yunk to extend the contract between INK and the Executive Director for a period of one year at the current level of compensation, amending Exhibit A regarding the responsibilities of the Executive Director. Seconded by Wagon. Motion carried.

Executive Director – INK Annual Financial Audit

Hollingsworth provided the Board with an update regarding the annual INK financial audit, noting it would technically be an 18-month audit due to the change in INK's calendar/fiscal year accounting.

A motion was made by Wagon to postpone discussion regarding the INK annual financial audit to the next meeting and further review the bids during the interim. Seconded by Ahlerich. Motion carried.

Executive Director – Grant Procedures and Guidelines

Dunham moved the discussion regarding grant procedures and guidelines to the next meeting.

Executive Director – INK Data Center Move Update

Hollingsworth provided the Board with an update regarding the INK data center move, noting the Committee had met with KIC to determine what was required of INK to set up their own backup.

Executive Director – July Meeting Availability

Dunham noted the next Board meeting was scheduled for July 2, 2009 and requested Board input. Dunham directed Hollingsworth to email Board members and determine another date to meet, potentially combining the July and August meetings.

Network Manager – Customer Service Escalation

Counts noted this issue was discussed previously in the meeting and requested any further questions or clarifications.

Hollingsworth noted issues were better addressed by separating project management issues from support issues. Properly escalating communications was a part of the solution and the Working Committee would bring recommendations to the Board.

Adjourn

With no further business, at 12:05 p.m., Dunham requested a motion to adjourn the meeting. A motion was made by Wagnon to adjourn the meeting. Seconded by Ahlerich. Motion carried.

Respectfully submitted

Stan Ahlerich
Secretary